

Selection Process for the post of Junior Assistant

(Staff Recruitment Advt. No.: IITDh/Admin/SR/29/2024-25 dated 26th August 2024 &

Staff Recruitment Advt. No.: IITDh/Admin/SR/33/2025-26 dated 17th April 2025)

All the applicants are required to appear in person for the Written Test scheduled on 9th June 2025 (Monday). The venue for the Written Test is IIT Dharwad, Chikkamalligawad, Dharwad, Karnataka. The final selection of the candidates will be based on the performance in the Written Test, subject to verification of the original documents and confirmation of eligibility criteria. The details for the Document Verification will be informed in due course of time.

Examination Pattern and Syllabus:

Part A	Objective Type [MCQ]			
Section	Topics/Subjects	No. of Questions	Total Marks	Time duration
1	General Awareness	20	20	2 Hours
2	English	20	20	
3	General Aptitude Test	30	30	
4	Information Technology Knowledge	20	20	
5	Basic understanding of Government Rules and Regulations	30	30	
	Total	120	120	

Note: 0.60 Negative Marks for every wrong answer in the MCQ test.

Broad areas of syllabus for each section are as follows:

Section	Topics/Subjects	Broad syllabus
1	General Awareness	Everyday applications of science, international organizations, geography, history (both Indian and foreign), economics, Finance, current affairs, sports, etc.
2	English	Synonyms, grammar, sentence correction/completion, vocabulary etc.
3	General Aptitude Test	Reasoning and Quantitative Aptitude
4	Information Technology Knowledge	Basic Computer Terminology, Computer Hardware and Software, MS Word and MS Excel, MIS, Storage and Operating Systems, Safety and Security of Computer Systems, E-mail and Internet Usage, Search Engines, Common AI tools for administration, etc.
5	Basic understanding of Government Rules and Regulations	Legal, RTI, leave rules, NPS, office procedures, Income Tax, GST, Constitution of India, Minimum Wages Act, PF and ESI, Banking Awareness, General Financial Rules 2017 etc.

NOTE: Your participation in the scheduled exam is required to be confirmed by filling the form enclosed on or before 5:00 PM 4th June 2025 (Wednesday).

[Click here to fill the form.](#)